

OXC-4907

COPY 1 OF 3

TO: PRIORITY EK INFO: ROUTINE HQS.

## WEEKLY REPORT FOR XTH WEEK

## 1. MAN HOURS REPORT.

NAME MON. TUES. WED. THURS. FRI. SAT. SUN.

## 2. WORK LOAD

- A. EH-6A - TYPE I; TYPE II; TYPE III; JAM; OTHER.
- B. VERSAMAT - 16MM (SPECIFY); 35MM (SPECIFY);  
CUT SHEET (SPECIFY); OTHER (SPECIFY).
- C. CEC'S - 3-5/8 INCH; 7 INCH; 12 INCH; OTHER (SPECIFY).
- D. SP-120 - 16MM (SPECIFY); 35MM (SPECIFY).
- E. B-5 - (SPECIFY).
- F. D-12 - ORIGINAL (SPECIFY); DUPES (SPECIFY).
- G. PRINTER - 16MM (SPECIFY); 35MM (SPECIFY); 70MM  
(SPECIFY).
- H. BASE PHOTO - 4 X 5 NEGS; OTHER NEGS (SPECIFY)  
CONTACT PRINTS; 8 X 10 PRINTS;  
OTHER PRINTS (SPECIFY).

3. DAILY TRIPS ON UNSCHEDULED AIRCRAFT INCLUDING  
TYPE II AND PROCESS PEOPLE.

MON. TUES. WED. THURS. FRI. SAT. SUN.

## 4. NEW PROBLEMS.

## 5. OLD PROBLEM SOLUTIONS.

## 6. MISCELLANEOUS.

**SAMPLE MESSAGE**

**TO: PRIORITY EK INFO: ROUTINE HQS**

**WEEKLY REPORT FOR XTH WEEK**

1. DOE 6-17 8-22 8-17 NONE NONE 6-1930 8-17  
 ROE NONE NONE 8-17 6-2230 8-1730 8-1930 8-17  
 COE 8-17 8-22 NONE NONE 6-1730 8-22 8-17  
 LOE 8-1730 10-23 8-17 8-2230 8-17 NONE NONE  
 MOE 8-17 8-1830 8-17 8-23 NONE NONE 8-18  
                     20-23  
 POE NONE 8-21 6-20 8-2130 8-17 8-22 NONE
2. A. 2200; 3650; NONE; 220; 400 X 35MM PLUS X.  
 B. 2100 PLUS X, 800 TRI X; 900 PLUS X, 1100 SUP4;  
    32 PLUS X 4 X 5, 16 TRI X 4 X 5; 116 PRINTS  
    8 X 10.  
 C. 1620; 1250; 2600; 900 X 10 (TYPE IV TEST).  
 D. 2800 PLUS X, 110 PAN X; 1700 PLUS X, 600 TRI X.  
 E. NONE  
 F. 200 EKTA. ER; 600 EKTA. PRINT.  
 G. NONE; 600 COLOR; 200 JAM.  
 H. 42; 20 B&W 35MM; 84; 112; 10 EA. 20 X 24.
3. 9, 2, NONE, 4, 7, 2, 1.
4. HAVING REFRIGERATION TROUBLE ON EH-6A.
5. OIL PROBLEM ELIMINATED ON SP-120 COMPRESSED  
 AIR BY INSTALLATION OF NEW TYPE FILTERS.
6. ROE ON VACATION NEXT TWO WEEKS.

**END OF MESSAGE**